

## CHANGING A SIGN LOCATION

Selected Sign shown here (yellow circle around the sign), is in wrong location so need to let GeoData know about this so it can be fixed.

The screenshot displays the GeoData software interface. On the left, the 'Thurston County' sidebar lists navigation options like 'Service Requests', 'Work Orders', and 'Add New Work Order'. The main map area shows an aerial view of a residential neighborhood with streets labeled '192ND LN SW' and 'ROSEBURG ST SW'. A sign location is marked with a yellow circle and labeled 'In wrong location' with a red arrow. The 'Attributes' panel on the right shows details for sign SGN18992, including 'Asset ID\*', 'Detail', 'Size', 'Color', 'Material', 'Reflective', 'Offset', 'Height', and 'Position'. The 'Position' field is set to '1' and is highlighted with a red box, with a red arrow pointing to it and the text 'Position 1 means it's on top of the pole'.

If unsure you can look at street view for sign position on pole for an older sign.



Click on Street for StreetView to work.

## CHANGING A SIGN LOCATION



From here you can tell speed limit is below Primitive road sign. Close StreetView to get back to VUEWorks.

With Sign highlighted create a new Work Order.

# CHANGING A SIGN LOCATION

**Manage Work Orders**

Filter is OFF - Current list contains 101 out of 9053 Work Orders

Depart/Division

**Form View** | Table View | Filter | Reports | Assets

ID **Unassigned** Logged By [Gregory Roberts](#) 01/30/2020 10:58 AM

Type: General

Depart/Division: (PW) Transportation

Group: Traffic Infrastructure

Activity Description: Sign Inventory

Location:  

Description:  

Assigned To: [Unassigned](#) 01/30/2020 10:58 AM 

Associate with... Project Group:  Project:  

Status: Open Priority: 1

Begin Date: 01/30/2020 Begin Time: 8:00 AM

End Date: 01/30/2020 End Time: 9:00 AM

Send Email to Notification List on Save 

**Details** | Costs | Tasks | Labor | Equipment | Inventory | Assets | Documents | Work Orders | Comments

**Sign Inventory**

Sign added to inventory:  Yes  No

Move location of Sign:  Yes  No

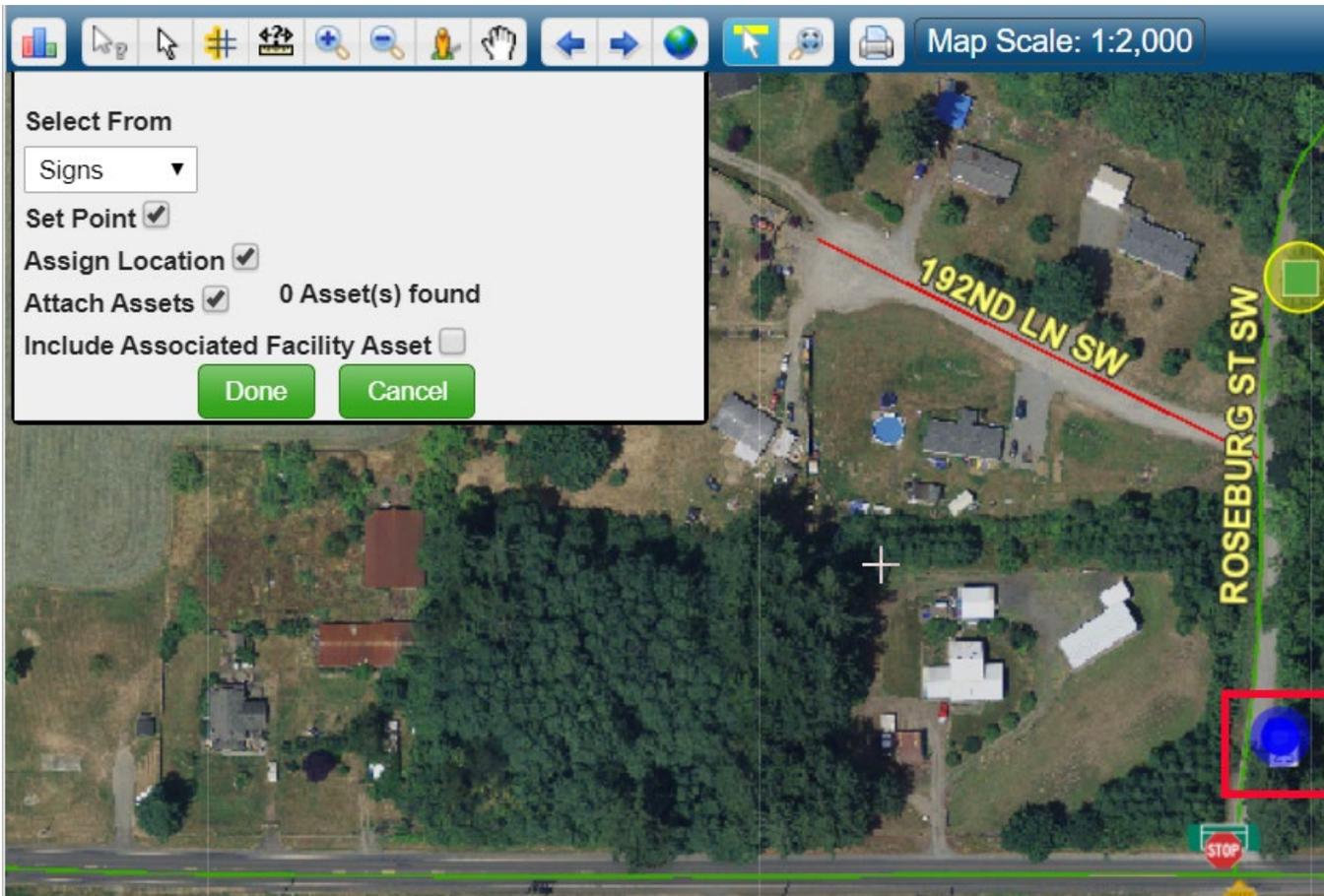
Capital Project  New Development  Other

\* Required ‡ To Close

1 of 101

Click on actual location you want sign moved to and click Done.

CHANGING A SIGN LOCATION



Make sure Location and Description are descriptive, Sign added to Inventory is No and Move location of sign is Yes.

**Manage Work Orders**

Filter is OFF - Current list contains 101 out of 9053 Work Orders Depart/Division ▼

**Form View** | **Table View** | **Filter** | **Reports** | **Assets**

ID **Unassigned** Logged By [Gregory Roberts](#) 01/30/2020 10:58 AM

Type: General

Depart/Division: (PW) Transportation

Group: Traffic Infrastructure

Activity Description: Sign Inventory

Location: ROSEBURG ST SW @ 105 ft N of JAMES RD SW

Description: PLEASE MOVE ASSET ON MAP TO SET POINT LOCATION

Assigned To: [Unassigned](#) 01/30/2020 10:58 AM

Associate with... Project Group:  Project:

**Details** | **Costs** | **Tasks** | **Labor** | **Equipment** | **Inventory** | **Assets** | **Documents** | **Work Orders**

**Sign Inventory**

Sign added to inventory:  Yes  No

Move location of Sign:  Yes  No

Capital Project:  Yes  No

New Development:  Yes  No

Other:  Yes  No

----- **Signs Database** -----

## CHANGING A SIGN LOCATION

As only GeoData need to do anything in this case, remove Crew Chief from email list.

The screenshot displays a software interface with a 'Notification List' dialog box open over a 'Priority' settings panel. The dialog box contains a table with the following entries:

Name
GeoData GIS Data Changes
vueworks_email

Below the table, a red text overlay reads: **Remove Crew Chief from this list, as a MOVE only effects GeoData**. A 'Close' button is at the bottom of the dialog. The background panel shows 'Priority' settings with 'Begin Time' (8:00 AM), 'End Time' (9:00 AM), and a checked option 'Send Email to Notification List on Save' with a document icon highlighted by a red box.